

Commissionerate of Collegiate Education, Telangana

Academic Audit of GDCs

Format-II (Department Proforma)

Name of the College & Address :

Name of the Department :

Name of the Incharge :

No. of Faculty Members in the Department:

Academic Year : **2020-2021**

| S.No | Activities to be Undertaken | Remarks |
|-------------|---|--|
| 1. | Department Action Plan | Please upload the Action Plan in PDF. |
| 2. | Details of Certificate Courses offered (At least one Certificate Course shall be conducted every department per year). (with the details of Syllabus/ Duration of course /Faculty involved/List of Students participated /Proof of Certificate) | Please provide the details of Certificate Courses through web-link. |
| 3. | Details of Student Study Projects (At least one project shall be supervised by every faculty per year.) | Please upload the Project details in PDF. |
| 4. | Details of Field work/ Field Survey (At least one per year) | Please upload the details in PDF/ through Web-link. |
| 5. | Result Analysis (Details of Pass % of University Marks & Internal Marks) | Please provide the details of Result Analysis through web-link. |
| 6. | Details of Conferences/ Seminars/ Workshops organized at State/ National/International level. (At least one Programme for every Department per year) | Please provide the details through web-link. |
| 7. | Details of Functional MoUs and activities initiated under MoUs. (Department Wise) | Please provide the details of activities initiated under MoU's through web-link. |

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|-----|--|--|---|
| 8. | Details of Collaborations (Faculty Exchange/Student Exchange/On-the-Job Training / Research, etc.) | Yes/No | If Yes, please upload the details in PDF. |
| 9. | Details of activities conducted for students for Future Employment/ Competitive Examinations & Higher Education (P.G., B.Ed. Entrance examinations, etc.) | Please upload the details in PDF. | |
| 10. | Does the Department have a library. If yes, provide the details of: <ul style="list-style-type: none"> • No.of Text Books • No.of Reference Books | Please provide the details in PDF. | |
| 11. | Details of Outreach Programmes conducted (outside the college premises in collaboration with Industry, Community, NGOs, etc.) | Please provide the details of activities through web-link. | |
| 12. | Department Innovative/ Best Practices | Please provide the web-link. | |
| 13. | Details of the Significant Achievements of the Department | Please provide the web-link | |

Signature of the Incharge

Signature of the Principal

***Note:**

All the relevant documents shall be uploaded in the College Website from time to time and provide the Web-links in the given format.